

Training on “Developing Effective Teams”

25-26 July 2011
by HRDN Islamabad



Human Resource
Development Network

Let's TEAM

Together Everybody Achieves More (TEAM)

“Coming together is a beginning. Keeping together is progress. Working together is success.”

Have you established new set-up or about to think on same lines or maybe you are already associated with some organization, nevertheless, you are the part of the essential most component of official machinery that is the team. Work is done in one way or the other but if there is no coordination among the people who are working upon certain task, it is more likely to be suffered in hap hazard way. However, the affinity between co-workers makes difference and may turn an ordinary task into great achievement that may lead the company to excel in their respective field. Therefore, to avoid the slap-dash situation one has to admit the effectiveness of the team.

Team building concept acts like a collective consciousness where diverse skills adds to the flavor of success, harmony and deep intelligence. Team work is the call of time and it is not just a theme or a concept but a practical dimension which opens gates to responsibility, sharing, caring, knowledge, learning, wisdom, intellect and proper allocation of resources.

Keeping in view this scenario HRDN has organized a workshop on “Developing Effective Teams”, that will more likely to prepare you how to build a good team in this era of communication revolution and in order to turn team members into effective players of a team.

OBJECTIVES:

To strengthen capacity of the participants to act effectively as a good team player.
To strengthen the capacity of team leader to build and craft an efficient team.

TARGET GROUP:

- Executives
- Directors
- Managers
- Officers
- Others

SALIENT FEATURES OF THE TRAINING:

- Team management
- Workplace satisfaction
- Responsible attitude
- Efficiency acknowledgement
- Time Management
- Human Resource Management
- Communication Management



RESOURCE PERSON:

Prof. Muhammad Amanullah Khan is working as a Dean Faculty of Management Sciences in Ripha International University.

TRAINING FEE:

Duration:	02 Days Training
Training Fee:	Rs. 7,000/- (Non Members)
	Rs. 5500/- (Members)

Note: if more than three participants came in a group form Special Discount will be given to them.

Registration:

Interested participants are requested to fill the registration form and share their consent to attend this workshop by July 24th, 2011 via email to Ms. Maryam Khan at maryam@hrdn.net or Ms. Saadia Ijaz sadia@hrdn.net.

**For further details feel free to contact
Maryam Khan & Saadia Ijaz (Training & Communication)**



**Human Resource
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**Training Workshop
On
Developing Effective Teams
July 25th to 26th, 2011**

REGISTRATION FORM

Name

Designation

Organization

Mailing Address

Tel: _____ Mobile: _____ Fax: _____

Email: _____

Education

Degree	Institution	Year	Major Subjects

Training

Training Title	Duration	Training Institution	Year

Relate your role and the expected learning, skills and attitudes from this training

Signature: _____

Issued:

Reviewed:

Approved